



**TALLEY STREET UPPER ELEMENTARY SCHOOL
PARENT TEACHER ORGANIZATION, INC.**

**2617 Talley St
Decatur Ga 30030**

**MEETING MINUTES
June 6, 2022 6pm**

I. Call to Order

The regular meeting of the Talley Street PTO Board of Directors was held via videoconference and in person on June 6, 2022. The meeting was called to order at 6:03 PM by Co-President Sara Weathersby.

II. Introductions

Co-President: Sara Weathersby
Co-President: Kelly Brown
Co-Vice President: Gwendolyn Shaw
Co-Vice President: Michael Shahriari
Co-Treasurer: Tcee Bell
Co-Treasurer: Hetal Rathod
Secretary: Lindsay Hodgson
Communications Chair: Nydia Almond
3rd Grade Member at Large: Briana Dayton
4th Grade Member at Large: Jennifer Williams
5th Grade Member at Large: Meredith Barnes

III. Approval of Minutes from the May 2 and May 24 Meetings

Review of May PTO meeting minutes. A motion to approve the minutes of the May 2, 2022 and May 24, 2022 meetings was made by Sara Weathersby and seconded by Michael Shahriari. The minutes were approved by a unanimous show of hands. Motion carries to approve both sets of May 2022 minutes.

IV. Google Account Transition/Slack Invitations

Discussion about board members coordinating with the PTO position counterpart/outgoing office holder. Discussion of Slack features.

V. Committee Overview

Co-President Sara Weathersby initiated a discussion about the function of the PTO and the committees. Talley Street Elementary opened in 2019. As a PTO, this organization is distinct from a PTA and is not managed by the Georgia PTA state level organization. A PTO is a separate entity with independent bylaws and operation, which provides more flexibility in operations and board design.

VI. Committee Co-Chairs

Committees drive the programming and events. Sara Wethersby led a discussion about committee roles and functions. The discussion highlighted the two primary fundraising events of the school year: the reading rally in the fall fundraiser and Talley Fest in the spring.

The Diversity Equity and Inclusion Committee has multiple events throughout the year. The PTO committee coordinates with the teacher DEI committee activities. Spirit Wear manages the design and ordering of logo-ed items. Discussion about communications and moderating Facebook posts. Sara, Kelly and Nydia are moderators. Noted that in order to participate in Talley Street PTO Facebook page, members must agree to rules. Moderators are reviewing page for content and screening requests to join. Communication questions can be directed to Nydia. The board discussed staff appreciation activities such as the snack carts and the positive feedback from teachers. The PTO funded \$50 gift cards for support staff during the holidays and the end of the year.

The board conducted a review of the room parent coordinator roles. Lynda Kim and India Epps are returning to this role again this year. The room parent coordinators have a fund pool to try and even out the gifting to teachers and staff. The pool facilitates equity. Paypal has discontinued the pool function and the new service has a transaction fee. Last year the class fund pool was managed by the PTO treasurer. Discussion about moving management of the pool to the room parent coordinator. Considering utilizing a QR code to help facilitate transactions. Discussion about multiple methods of communicating with parents. Discussion about increasing parent participation in the PTO directory. Password to set up an online directory account is "TalleyTigers". Garden committee has a thriving garden and established volunteers. The committee coordinates with teachers. The PTO coordinates volunteers to support the school book fair. 20% of the funds raised go to the library. Last year, the Book Fair proceeds funded 3D printing.

VII. 2022-2023 Year Overview

A. Review of recurring/ongoing events.

B. August: August plans include a popsicle social. The current plan would be to stagger grades in one hour intervals. A welcome back luncheon is planned for teachers before school starts. Raging Burrito was the vendor used last year. 2022-2022 projected enrollment is currently 653 students. Depending on enrollment, school administrators are projecting to have eight 3rd grade classes, nine 4th grade classes and ten 5th grade classes. Lower numbers may translate to fewer teachers/staff and reduced catering costs for the welcome lunch. Discussion about potential meet and greet opportunities. Discussion about classroom supplies and discontinuing use of online supplies ordering. The PTO would like to support the school with the school supplies list. Waiting for more information from school administrators. Instructions about the class fund pool, information from room parents and spirit wear will be communicated to parents in August at the start of school.

C. September Discussion of parent book club sponsored by Jambo books. Further details forthcoming. Plan to close class fund pool at end of September.

D. October: Discussion about Reading Rally and fundraising goal of \$16,000.

Held in depth discussion about remaining calendar events for future PTO meetings. Encouraged members to participate in committees and Tiger Fest in the late spring.

Future meetings are scheduled for the second Tuesday of each month at 6pm as follows:

July 12, Aug 9, Sept 13, Oct 11, Nov 8 and Dec 13. Second semester schedules will be reviewed at a future date.

VIII. Adjourn

A motion was made to adjourn at 7:09 PM by Sara Weathersby and seconded by Michael Shahriari. The next meeting of the Talley PTO Board of Directors will be held in person on Tuesday, July 12, 2022, at 6:00 PM.